

Minutes
BROWN COUNTY TRANSPORTATION COORDINATING COMMITTEE
Monday, December 4, 2017
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:15 a.m.

ROLL CALL

Ian Agar	<u>x</u>	Denise Misovec (Curative Connections)	<u>x</u>
Mary Brick (Syble Hopp School)	<u>Exc</u>	Sandy Popp (Options for Independent Living)	<u>x</u>
Vinny Caldara (MV Transportation)	<u>Exc</u>	Cole Runge (BC Planning Commission/Green Bay MPO)	<u>x</u>
Corrie Campbell (BC Board of Supervisors)	<u>Exc</u>	Julie Tetzlaff (Cerebral Palsy Inc.)	<u>x</u>
Mary Derginer (ADRC of Brown County Board)	<u>x</u>	Tina Whetung (Curative Connections Trans. Program)	<u>x</u>
Essie Fels (Green Bay Metro)	<u>x</u>	Genny Willemon (BC Human Services)	<u> </u>
Pat Finder-Stone (Citizen Member)	<u>x</u>	John Withbroe (Green Bay Transit Commission)	<u> </u>
Christel Giesen (ADRC of Brown County)	<u>x</u>	Vacant (ASPIRO)	<u> </u>
Matt Halada (Wisconsin DOT NE Region)	<u>x</u>	Vacant (BC Executive Department)	<u> </u>
Linda Mamrosh (Citizen Member)	<u>x</u>	Vacant (Oneida Nation)	<u> </u>

Others Present: Lisa Conard, Jennifer Hallam-Nelson, and Meri Tawawili (Forward Service Mobility Manager for seven counties in east central Wisconsin).

ORDER OF BUSINESS

C. Runge opened the meeting at 10:15.

1. Introduction of Mary Derginer.

C. Runge welcomed Mary Derginer to the committee

M. Derginer stated that she currently serves on the ADRC Board and has been involved with programs for individuals with disabilities for over 50 years.

C. Runge also introduced Meri Tawawili. Meri is the Mobility Manager for Forward Service Corporation. C. Runge welcomed Meri as a guest and invited her to attend future TCC meetings.

2. Approval of the September 11, 2017, TCC meeting minutes.

A motion was made by T. Whetung, seconded by C. Giesen, to approve the September 11, 2017, TCC meeting minutes. Motion carried.

3. Discussion and action regarding Brown County's Section 85.21 Specialized Transportation Assistance Application for FY 2018.

C. Giesen stated that the ADRC has been administering Brown County's §85.21 program for a number of years. A total of \$545,572 is available to Brown County through the §85.21 program in 2018, and Brown County will provide a required local match of \$109,114.

C. Giesen stated that the ADRC held the required public hearing at the ADRC in the Village of Denmark and at the ADRC in Green Bay. They were well attended.

Several people who attended the public hearings spoke of the need to change the reservation system for Curative Transportation Services to allow those attending support groups (mental health, AA, etc.) the opportunity to reserve trips under the advanced 30-day reservation policy.¹ Currently, qualifying individuals can reserve trips up to 30 days in advance for medical trips or up to 48 hours for non-medical trips.

C. Giesen provided an overview of the draft Brown County Section 85.21 Specialized Transportation Assistance Application for FY 2018.

Project Name	County Health and Human Services Van Driver	Curative Connections Transportation Services	Mobility Management in Brown County	Salvation Army	Totals
85.21 Funds	\$30,533	\$476,535	\$30,254	\$8,250	\$545,572
85.21 Trust	\$0	\$0	\$0	\$0	\$0
County Match	\$6,106	\$95,307	\$6,051	\$1,650	\$109,114
Passenger Revenue	\$0	\$310,000	\$0	\$1,600	\$311,600
Older Americans Act	\$0	\$0	\$0	\$0	\$0
Section 5310	\$0	\$75,776	\$75,776	\$0	\$151,552
Other	\$0	\$10,000	\$36,305	\$13,000	\$59,305
Total Expenses	\$36,639	\$967,618	\$148,386	\$24,500	\$1,177,143

C. Giesen stated that the ADRC Board of Directors is scheduled to consider the plan on December 14th.

C. Giesen stated that beginning in 2018, the ADRC of Brown County will no longer be able to administer this program. The state informed the ADRCs that this will no longer be acceptable because the §85.21 Program must be administered by a county department. (The ADRC is not an official Brown County department.)

The Brown County department that would be the most appropriate choice to assume responsibility for administering the county's §85.21 program is the Planning and Land Services (PALS) Department because the transportation division staff currently administers a federal specialized transportation assistance program (Section 5310) that is very similar to the state's §85.21 Program. There are also other reasons why it makes sense for the PALS Department to administer the §85.21 Program.

P. Finder Stone asked why Oneida Elder Services was a recipient in 2017 but chose not to apply in 2018.

C. Giesen stated that the Oneida program managers decided not to apply for §85.21 because it was historically a very small amount of funding that required considerable staff time to prepare the required

¹ Discussion under this item is in regard to the transportation program offered by Curative Connections as of July 1, 2015. Prior to this date, the service was provided by the Lakeland Chapter of the American Red Cross. The program offers demand-response transportation services to seniors and qualifying individuals with disabilities with use of a small-medium bus, van, or sedan.

reports. The program received an increase in traditional transportation funds for 2018, which also negated the need for \$85.21 funds.

L. Mamrosh stated that she supports the advance 30-day reservation opportunity for those attending support groups. L. Mamrosh stated she attends a monthly support group for visually impaired individuals. The advanced reservation option would almost certainly guarantee a ride.

All agreed that offering 30-day advance reservation was a good idea. The ADRC, Curative, and Brown County Planning Commission staff will have to work out the details prior to implementation.

A motion was made by M. Derginer, seconded by P. Finder-Stone to approve Brown County's Section \$85.21 Specialized Transportation Assistance Program Grant Application for FY 2018 as presented. Motion carried.

C. Runge stated that he will provide ADRC staff with a letter reflecting the TCC's approval (this letter is attached at the end of the minutes).

4. Discussion regarding the status of the Safety for Brown County campaign.

C. Runge stated that after the last TCC meeting in September, he contacted one community to gauge the level of interest. C. Runge stated that attempting to engage all communities in Brown County at the same time would be difficult and preferred to contact one community. Community representatives indicated that staff was busy with end of 2017 construction season activities and would prefer to discuss a campaign at the end of November or early December.

L. Mamrosh expressed disappointment.

C. Runge suggested that L. Mamrosh contact her city alderperson regarding the clearing of sidewalks and crosswalks in a timely manner.

C. Giesen suggested that ADRC's Information staff could assist Linda or any other person in contacting their alderperson or other elected officials.

S. Popp stated she had reached out to State Representative Andre Jacque. S. Popp stated he was supportive of the effort.

S. Popp also indicated she left messages for several local television weather staff hoping they could participate in calling for the clearing of sidewalks and curb cuts when snow was predicted. S. Popp indicated she did not receive any responses.

M. Derginer stated that we all have heard the "shovel around your fire hydrant" campaigns. Perhaps in the future it could include shovel sidewalks and curb cuts.

Discussion occurred on shoveling bus stops and bus shelters.

E. Fels explained that Metro has one staff person (groundskeeper) available to clear out over 2,000 bus stops and shelters.

5. Round robin discussion about specialized transportation services in Brown County.

J. Tetzlaff stated that MV and Curative Services to and from the CP facility are running smooth.²

L. Mamrosh stated that she has been a Green Bay Metro Paratransit client for three years and recently received program renewal documents in the mail. She expressed disappointment in that the form was

² Discussion is in regard to the paratransit program offered by Green Bay Metro to qualifying clients under contract with MV Transportation, a private transportation company.

cumbersome. L. Mamrosh stated that she is blind and will never recover sight. Information provided by her doctor stating such was provided to Metro at the time of her initial application three years ago. In addition, L. Mamrosh stated she signed a waiver allowing Green Bay Metro staff to contact her doctor should they have any questions. L. Mamrosh stated that she received a second letter from Metro indicating she had not completely filled out the medical portion of the application. L. Mamrosh questioned why the second notice was issued when she authorized Metro staff to contact her doctor.

Concerns about the need for certification renewals for those with permanent disabilities were shared by committee members.

E. Fels stated that the Federal Transit Administration (FTA) requires Metro staff to re-certify all paratransit clients every three years.

E. Fels offered to meet with L. Mamrosh after the meeting to complete the necessary paperwork.

Meri Tawawili stated she is the Mobility Manager for a seven county area in east central Wisconsin, including Brown County. The programs that she administers are for seniors, persons with disabilities, and low-income individuals (low-income defined as 150% of poverty). Her programs include:

- a. Employment-related Car/Van Pool Program (employer- and provider-based with assistance to qualifying employees)
- b. Vehicle Repair Loans (with up to 50% forgivable)
- c. Vehicle Loans (this program is in the development phase)

M. Tawawili indicated that funding for the program is from WETAP (Wisconsin Employment Transportation Assistance Program) and Forward Service Corporation (a non-profit).

J. Hallam-Nelson, Mobility Coordinator for Brown County, stated she just issued a newsletter. Approximately 165 individuals and agencies receive the newsletter.

L. Conard suggested the newsletter be sent to local media as well.

6. Other matters.

The tentative meeting schedule for 2018 is as follows:

Monday, March 12, 2018
Monday, June 11, 2018
Monday, September 10, 2018
December 3, 2018

Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:15 a.m.

7. Adjourn.

C. Runge closed the meeting at 11:25.

Letter Sent to ADRC

TRANSPORTATION COORDINATING COMMITTEE

Brown County

305 E WALNUT STREET, ROOM 320
P.O. BOX 23800
GREEN BAY, WISCONSIN 54305-3800

PHONE (920) 448-8480 FAX (920) 448-4487
WEB SITE www.co.brown.wi.us/planning



December 4, 2017

Devon Christianson, Director
Aging and Disability Resource Center of Brown County
300 South Adams Street
Green Bay, WI 54301

Dear Devon:

On December 4, 2017, the Brown County Transportation Coordinating Committee (TCC) approved the Aging and Disability Resource Center of Brown County's application for FY 2018 Section 85.21 funds.

In addition to being consistent with Brown County's current Coordinated Public Transit – Human Services Transportation Plan, this project will help the TCC's member agencies achieve their mission of providing affordable and convenient transportation services to seniors and people with disabilities in Brown County.

Please contact me at (920) 448-6480 with questions or comments.

Sincerely,

A handwritten signature in black ink, appearing to read "Cole Runge".

Cole Runge, Chairperson
Brown County Transportation Coordinating Committee

cc: Christel Giesen, ADRC Assistant Director
Lisa Conard, Brown County Senior Transportation Planner

